

PHBA Meeting Minutes

Date – 10/07/2022

Venue – Village Hotel Portsmouth

Attendees – Matt Main (MM), Aaron Geall (AG) & Pete Proud (PP), Owen Devine (OD), John May (JM), Luckman Khan (LK)

Apologies – N/A

Meeting Start – 19:10

Meeting End – 20:30

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2.1. Vote – Yes x 6	3
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3.1. Vote – Yes x 6	3
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4.1. Vote – Yes x 6	3
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Agenda Items.

Points below are the topics discussed during this meeting.

1. Aim & Purpose
2. Insurance
3. Singles League
4. Club Committee Reps
5. Shuttlecocks
6. Division Champions
7. League Format
8. Additional League
9. Match Start Times
10. Growth & Improvement of PHBA
11. Welfare Officer
12. Player League Fees

Agenda Minutes

1. Aim & Purpose

PHBA committee members to agree a statement to summarise the 'what' & 'why' of PHBA Committee. All committee members to discuss and agree.

Suggestion as follows; PHBA is ran by local players to provide both fun and competitive play to all.

1.1. Vote – Yes x 6

2. Insurance

PHBA will not return to BE insurance for 2022/2023 season and will use '[insure4sport](#)'. PHBA will subsidise insurance for clubs for the 2022/2023 season to help clubs following Covid. Exact cost to be agreed.

2.1. Vote – Yes x 6

3. Singles League

Players will need to be affiliated to a club to enable them to be covered by insurance.

Open league with no restriction.

3.1. Vote – Yes x 6

4. Club Committee Reps

All clubs secretaries will be invited and encouraged to attend PHBA Committee meetings to participate in conversations and be a regular interface between PHBA Committee and clubs.

4.1. Vote – Yes x 6

5. Shuttlecocks

PHBA league matches will use full feature shuttlecock and adhere to the [BWF speed guidance](#).

Clubs may use shuttlecocks of their choice for club nights.

5.1. Vote – Yes x 6

6. Division Champions

Captured on agenda item 4.

7. League Format

League for 2022/2023 season is to remain in the current format and current leagues.

MD / XD / LD. 4 players per team.

7.1. Vote – Yes x 6

8. Additional league

A new 'Open League' will be introduced with no player restrictions or pairing restraints.

Couple of examples; county players will be permitted to play. A team could consist of 3 men and 1 lady.

All players need to either be associated to a club that is associated with PHBA or they form as a club and obtain insurance.

8.1. Vote – Yes x 6

9. Match Start Times

PHBA suggest 19:00 as earliest start time (as per the rules) but clubs can start earlier but must agree in advance with each opponent and ensure the start time is known. This must be discussed during fixture meeting. If teams cannot make the earlier start time and this is determined at fixture meeting then the match time must start at 19:00.

A pragmatic approach must be taken due to known court availability limitations.

9.1. Vote – Yes x 6

10. Growth & Improvement of PHBA

We discussed how we could widen the player demographic to encompass additional players within different disciplines of badminton such as; Junior League, Disabilities, sexual orientation. PHBA will seek and follow guidance from BE.

It was noted the open league further enhances the expansion and inclusion of PHBA.

11. Welfare Officer

PHBA does not have a position for a Welfare Officer and we feel we should create a position and seek guidance from BE and local authorities as required.

A welfare offer role will be created and open for club members to put themselves forward for this position.

11.1. Vote – Yes x 6

12. Player League Fees

A player fee is to be paid to PHBA to enables players to play league matches. The fee for 2022/2023 will be £3.00 per player.

AOB

- Proposed to move the AGM to week 3 of October 2022 to enable PHBA to approach Portsmouth Uni and Chichester Uni to enter teams into the league. *This was voted and 6 yes in favour.*
- Review AGM day, a Sunday was suggested as possible the best day as likely to achieve a greater attendance.
- League start will be November and end in May. *This was voted and 6 yes in favour.*
- A new role of Tournament Secretary is required to focus on tournaments. *This was voted and 6 yes in favour.*
- Tournaments should be open to all with no restrictions but all participants must be affiliated with a club and pay the £3.00 fee.
- Previous clubs need to be contacted to obtain division trophies.
- PHBA will only issue the division trophies.
- A trophy deposit was suggested and voted but the vote was split 50/50 with 3 yes and 3 no. it was therefore agreed this subject would be discussed in the future if required.

Open Actions

Action No	Description	Owner	Target Date
6	Arrange a session with AG & Andrew Wright to undertake a handover.	MM	31 st September 2022
7	Review constitution	AG	31 st July 2022
8	Define the role descriptions for each role	PHBA All	31 st August 2022
9	Review club contact details and venue for each and update as required	AG	31 st August 2022
10	Discuss insurance discount options	MM	31 st September 2022
11	Draft the rules for singles league	AG	31 st August 2022
12	Confirm update process for constitution	AG	31 st August 2022
13	Draft rules for open league	AG	31 st August 2022

Future Dates

Known future dates are detailed below.

- AGM to be October 2022, week 3.

Complete Actions

Action No	Description	Owner	Closure Notes
1	Check insurance options for league and any known limitations.	MM	Proposed and voted.
2	Confirm meeting minutes can be stored on PHBA website.	AG	Yes. New section added.
3	Confirm venue for AGM	PP	
4	League player fees	PHBA All	Voted.
5	Discuss tournament options and running method	PHBA All	New role to manage.